

# Central Kentucky Wheelmen News Letter

## February 2003

**Next Club Meeting:** March 4 @ Scott Franz's house (513 Michigan Ave, Etown, KY 270.769.5306)

### Minutes

As expected, a few forgot to arrive at the new time (6:30pm), but showed up later at 7pm. Carolyn and David Hauenstein were great hosts by extending a warm welcome with food and drinks to all members and sharing their house for the first meeting of the year.

Our new club president, Marlin Jiranek, opened the club meeting at 6:40pm by discussing issues involved with our club's reinstatement procedures as a Kentucky club non-profit corporation status and also the pros/cons of becoming a federally recognized club non-profit corporation status (501 (c) (3)). Both items are listed in more detail below their own section (refer to [Topic Hyperlinks](#)).

"El Presidente" announced that the club needs to adopt a club logo and letterhead design which will be voted on during the April club meeting (April 1<sup>st</sup> - this is not a joke). Everyone is welcome to submit entries (club member or not). Email submissions to Mark & Sue Smith ([mrksue@juno.com](mailto:mrksue@juno.com)) or "snail" mail them (901 Martin Road, Rineyville, KY 40162).

Once the logo/letterhead is adopted, submissions for a tri-fold brochure that includes the new logo will be accepted. These brochures will be distributed to bike shops, parks, and cycling events. Again, send all entries to Mark & Sue Smith. The tri-fold will be voted on at the May club meeting (May 6<sup>th</sup>).

David Hauenstein was commissioned with developing procedures for future officers. This includes bank signature forms, tax filing deadlines & costs, and insurance filing deadlines & costs.

Due to John Tobakos running a little late, Marlin announced the riding schedule that John created:

**Saturdays:** Road ride starting from Justice Center @ 10am until DST.

**Sundays:** Starting in March, fun ride starting from Pritchard Community Center @ 3pm where conversation is the emphasis over speed and distance.

**Daylight Savings Time:** Training rides starting from Remington parking lot where the emphasis is on intensity. Saturday rides move to 8am.

**Additional Comments:** Wednesday mountain bike rides continue through February and March. Work more mountain bike rides in this schedule.

### Topic Hyperlinks

[March Votes to Consider](#)  
[Kentucky Club Non-Profit Corp](#)  
[Federal Club Non-Profit Corp](#)  
[Younger's Creek Trail Expansion](#)  
[Younger's Creek Grant Work](#)  
[Younger's Creek MTB Race](#)  
[Road Tour / Ride Heartland Festival](#)

### Committees

#### Heartland Festival

Marlin Jiranek (Chair)  
Rusty Boone/Dave Hauenstein  
Mark Smith  
Drew Morley

#### Younger's Creek Trail Expansion

Keith Lucas (Chair)  
Kenny Sipes  
June Mizoguchi

#### Younger's Creek Grant Work

Mike Keeney (Chair)

#### Younger's Creek MTB Race (Sept)

John Tobakos (Chair)  
Mike Keeney (Co-chair)  
Vic Friend  
Scott Franz

David Hauenstein read the Treasurer's report next. Before the mass of membership renewals, the treasury was \$1,525.84.

Randy Kennedy handed out a document detailing the current status and future enhancements to the web site (document available in web site's download section).

Some final points of business were to ask Outdoor Ventures Schwinn to serve as the club's mailing address. Also, Ann and Drew Morley continue to host "Roller Thursday" @ 7pm throughout February. Sue and Mark Smith will host the March sessions at 7pm as well.

Meeting adjourned at 7:47pm.

## **March Votes to Consider**

- Whether or not to proceed with Heartland Festival ride
- Whether or not to proceed with Younger's Creek MTB race

### **New Members**

Brandon/Tambra Raney  
Adam Lobert  
Brian Kenady  
George Haenn

### **Membership Renewals**

David Hauenstein & family  
Drew/Ann Morley  
Scott Franz & family  
Mark/Sue Smith  
Mike Keeney & family  
Randy Kennedy

### **CKW Officers**

Marlin Jiranek, President  
183 Green Haven Court  
Elizabethtown, KY 42701  
270.769.0389  
[president@ckwheelmen.org](mailto:president@ckwheelmen.org)

John Tobakos, Vice President  
501 East Main Street  
Vine Grove, KY 40175  
270.877.6716  
[vp@ckwheelmen.org](mailto:vp@ckwheelmen.org)

David Hauenstein, Treasurer  
307 Pigeon Pass Road  
Elizabethtown, KY 42701  
270.765.7539  
[treasurer@ckwheelmen.org](mailto:treasurer@ckwheelmen.org)

Randy Kennedy, Clerk  
538 Kings Way  
Elizabethtown, KY 42701  
270.766.1780  
[clerk@ckwheelmen.org](mailto:clerk@ckwheelmen.org)

## **Kentucky Club Non-Profit Corporation Status**

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- Currently received a copy of the articles of incorporation from the KY SOS office and have faxed them with a letter asking to receive a letter of good standing with the KY Revenue Cabinet.
- Will file with the KY SOS Office for re-instatement after the letter is received **(\$49)**
- This will **REQUIRE** filing of an annual report annually with the KY SOS (this may be done through the website ([www.kysos.com](http://www.kysos.com))).
- Need to establish a permanent club address for the corporate entity (P.O. Box)

## **Federal Club Non-Profit Corporation Status (501 (c) (3))**

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- Creates the club as a federally recognized Non-Profit Charitable Organization
- Required to receive monies from the Younger's Creek matching grant funds

### **Cons:**

- One-time application fee **(\$150)**.
- 29 page application with either past 3 years income/expenses or projected 3 years income/expenses.
- May have to file with IRS annually (dependent on gross club income).
- Club will have to keep an accounting balance of all transactions including donations of time, material items, and monies.

### **Pros:**

- All donations of and membership dues are tax deductible.
- This includes time working club events, meeting preparation, committee preparations, trail maintenance, etc. Current club set-rate is \$15/hour.
- Will receive tax-exempt form for purchase of items for the club use at local retail outlets.

## Younger's Creek Trail Expansion/Maintenance

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- 2 "maintenance weekends" per year (Spring & Fall) for general trail maintenance and clean-up.
- Trail purpose statement (vote March meeting)
- Marking trail expansions with path and trail type prior to construction.
- Work Weekends whenever required for trail expansion projects
- Sign design/construction/maintenance
- Updating the information board at the trailhead with current map

### **Trail Purpose Statement Example:**

The Younger's Creek Trail System is designed to provide a local Mountain Biking/Hiking trail system that is accessible for all skill level of riders intermixed with individual, separate sections of trails that are rated and marked for use by All Level, Intermediate Level, and Advanced Level riders.

Trail signs and markings have the following color convention:

Green – All Skill Level Trail

Blue – Intermediate Skill Level Trail

Red – Advanced Skill Level Trail

The definition of each of the trail difficulty levels will be as follows:

**All Skill Level Trail** – A dirt path trail which the trail bed is generally at least 1-foot wide and all obstacles over 2 inches high and rock debris has been removed from the trail. This trail is maintained by a semiannual raking of the trail bed to remove loose rock, leaves, and other debris. The trail width is substantially wide to provide easy access by mountain bike (greater than 30-inches wide). All large obstacle have had ramps or bridges constructed to aid the riders passage.

**Intermediate Skill Level Trail** – A mostly dirt trail on which all obstacles over 1 foot high have been removed from the trail. No substantial rock debris has been removed from this trail. The trail is maintained by a semiannual raking of the trail bed to remove leaf cover and provide a clearer view of the trail path. The trail width may narrow in places too tight for wide handlebars. Extremely large obstacles may have ramps constructed to aid rider passage. Substantial steep inclines and declines may be present.

**Advanced Skill Level Trail** – A trail on which no obstacles have been removed. The trail is maintained by riders riding the trail and sections of the trail bed may only be a few inches wide. The trail will have no ramps or other aids over large obstacles and will have substantial inclines and declines that may be located without any warning on the trail. Maintenance is performed semiannually consisting of trimming of debris from around large obstacles.

## **Younger's Creek Grant Work / Major Improvements**

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**Concept: Chair and members to follow through if grant is approved.**

- Oversee and organize the grant funding appropriations
- Coordinate with the county government for paving of parking area
- Coordinate construction of pavilion/picnic table purchases
- Develop and construct an "information board" at the trailhead complete with maps & club information.
- Develop approved accounting practice to log donated hours and fund raising efforts in a manner consistent with the grant requirements.
- Develop an accurate trail map for general distribution on club brochures and at the trail head.

## **Younger's Creek MTB Race (September)**

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**Concept: Race HOSTED by CKW. Profits will be used for trail maintenance/construction needs in the future.**

**Proceed in two stages:**

### **Stage 1 (Vote Yes/No March Meeting)**

- Get listed on the KyMBA Kentucky Points Series race schedule (Completed)
- Determine cost estimate and revenue estimate

### **Up Front CKW Costs**

Medals/trophy's/Lewis Class Awards

Tape

Supplies (P.A. system, timing system, water coolers, food)

Ambulance service

Race insurance (NORBA or IMBA)

Race brochure costs (to Louisville/Lexington/Bowling Green bike stores)

### **Revenue**

Race registration fees per class (estimate from a percentage of Otter Creek Race or Duffield race)

Food sales

### **Stage 2 (The Race is ON!)**

- Determine race course
- Develop race brochure and execute advertising plan
- Develop/obtain race sponsors
- Secure race insurance and determine eligibility requirements for participants (NORBA or IMBA)
- Purchase numbers/race day supplies
- Oversee race day setup activities
- Organize/train race staff
- Organize ambulance/police availability
- Coordinate pre-race trail maintenance (3 weeks prior)
- Coordinate race course marking (1 week & 1 day prior)

## **Road Tour / Ride (Heartland Festival)**

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**Concept: Ride HOSTED by CKW with possibility of donation of a portion of the profits to a charitable organization. CKW profits will be used for CKW road riding endeavors (group sponsorship to regional tours, etc.).**

- 10/25/50 mile route that starts with a mass start at 9:00am Saturday.
- Possible inclusion of the mass start at the beginning of the parade.
- Riders eat free (2 hotdogs or 1 hamburger + soda or Gatorade)

**Proceed in two stages:**

### **Stage 1 (Vote Yes/No March Meeting)**

- Determine cost estimate and revenue estimate

#### **Up Front CKW Costs**

T-Shirt costs

Meal costs

Sag stop supplies (3 Stops – 5 mile / 15 mile / 30 mile)

Ambulance/Police service

Event insurance (American League of Bicyclists)

Event brochure costs (to Louisville/Lexington/Bowling Green bike stores)

#### **Revenue**

Ride registration fees per length

Food sales

### **Stage 2 (The Ride is ON!)**

- Determine ride courses / SAG locations
- Determine parade inclusion extent
- Develop ride brochure and execute advertising plan
- Develop/obtain ride sponsors
- Secure ride insurance and determine eligibility requirements for participants
- Oversee ride day setup activities
- Organize/train race staff
- Setup SAG support vehicles/communications/stops
- Organize ambulance/police availability
- Route marking (1 week prior)